

Build a House...Build a Dream 2023
Saturday, March 11 • Church Farm School
Judge Overview, Timeline and Instructions

Thank you for participating in Habitat for Humanity and Fox & Roach Charity's 20th annual *Build a House...Build a Dream* contest for kids. Below are some things to keep in mind during the competition, followed by a general event timeline. Please know that there will be a Zoom meeting scheduled prior to the event to review these instructions and to answer any questions you may have. Refreshments will be provided.

Things to keep in mind

- There are 3 total rounds of competition. You will definitely be judging the first two. Final Judges will be notified in advance.
- You will be judging with another volunteer judge. Each judge should meet individually with each house builder(s) and then compare notes after completing the round and together choose those moving to the next round.
- All of these children are fifth graders and are around 10-11 years old. Challenge them by asking engaging questions and spending time both interacting with them and inspecting their model home. Don't forget to read the paragraph included with their houses!
- Some of these children are working in pairs. Try to engage with both children and give both a chance to speak with you.
- Each round is 30-40 minutes long. You must complete the following tasks in that time:
 - Look at every house assigned to you.
 - Confer with your partner judge to choose the appropriate number of contestants to move on to the next round.
 - Tell each contestant whether or not they are advancing to the next round.
 - Distribute appropriate certificates to participants.
 - The emcee will remind you to watch your time. **PLEASE STICK TO THE ALLOTTED TIME AND DO NOT GO OVER. THIS WILL SLOW DOWN THE ENTIRE CONTEST.**
- When you deliberate, please move to the volunteer area where you checked in.
- Before you go back out to the contest area to tell the children, please tell the staff member at the volunteer table which contestants are moving on to the next round so we can begin planning the next round.

Event Timeline

The times listed below are only an approximation. Times are subject to change based upon the number of contestants that show up on the day of the event. We will keep you updated via the emcee and other event volunteers on any changes to the timeline.

8:00 – Judges arrive at Church Farm School. Breakfast will be available at that time. Please try to arrive at this time.

8:15/8:30 - A recap of judging procedures will be held to review the contents of your folder and to address any questions.

8:30 – Contestants arrive and check-in.

9:05 – Opening remarks will begin. Please stay in the designated volunteer area, as you will be assigned your exact table numbers and contestants at this time.

9:15 – First round of judging begins.

9:55 – First round of judging ends. You should have already announced to each of your contestants if they advanced to the second round of judging.

All raffles will be pulled by the emcee at the end of round one.

10:10 – Second round of judging begins.

10:45 – Second round of judging ends. You should have already announced to each of your contestants if they advanced to the final round of judging.

50/50 - \$20 for 20 Years tickets to be pulled.

Typically, not all of the judges will participate in the final round of judging. The hope is to have final round judges identified and notified in advance. Thank you for taking time out of your schedule to help out. Please hand in any contest materials to the staff at the volunteer table. Feel free to stick around for the rest of the competition!

11:00 – Final round of judging begins.

11:30 – Final round of judging ends

11:50 – Awards ceremony

Instructions

- First Round
 - Each judge will rate the model homes on a scale of 1-5 (5 being the highest) based on the following criteria:
 - Originality and creativity
 - Use of materials
 - Appearance and design
 - Independent effort

- You will be choosing approximately **half** of the assigned model homes to go on to the next round. (**NOTE: THE EXACT NUMBER WILL CHANGE DEPENDING ON THE NUMBER OF CHILDREN THAT SHOW. THE EXACT NUMBER WILL BE GIVEN TO YOU AFTER 9 AM.**)
- You have 40 minutes to judge the first round. That gives you several minutes to spend with each contestant and house. Plan accordingly to spend equal time with each contestant. See sample questions included in this folder for ideas of how to engage the students. Be sure to read the paragraph that they have displayed with the house.
- After you and your partner judge are done examining each house and talking to the contestants, you should reconvene over in the volunteer area. Here, you will compare your scores and determine who will go on to the next round. Identify the contestants who will be recognized for the superlative awards (i.e. most creative, most excited, largest imagination, etc.).
- Before you inform the contestants, go to the volunteer table and inform the staff what contestants you have chosen to move on to the next round. It is important you give them this information as promptly as possible so they can begin assigning you contestants for the next round.
- While you are at the volunteer table, pick up the **Builder Award** certificates you will be handing the contestants that **do not** make it to the next round.
- **If a child does not advance to the next round:**
 - Remind them to take their houses with them. Let them know they can stay for the rest of the contest. There are plenty of activities to keep them occupied.
 - Give them a **Builder Award Certificate and/or their superlative award**
- **If they are advancing to the next round:**
 - You do not hand them anything.
 - They have 15 minutes until the next round and are free to move around, grab a snack or drink, or go to the bathroom.
 - Remind them that the next round of judging will start at 10:10.
- When you are done informing the contestants, report back to the volunteer area to receive your assignment for the next round.
- **Second Round**
 - You and your partner judge will be assessing a new group of houses this round. If you see you have a repeat, inform the staff of this ASAP.
 - You will be choosing **ONE** of your contestants from this round to advance to the final. (**NOTE: THE EXACT NUMBER MAY CHANGE DEPENDING ON THE NUMBER OF CHILDREN THAT SHOW. EXACT NUMBER WILL BE GIVEN TO YOU AFTER 9AM.**)
 - You have 35 minutes to judge contestants this round. That gives you several minutes to spend with each contestant and house. Plan accordingly to spend equal time with each

contestant. See sample questions included in this folder for ideas of how to engage the students. Be sure to read the paragraph that they have displayed with the house. It is important that you judge more critically this round, as these houses will be the ones that go on to the final round of judging!

- After you and your partner judge are done examining each house and talking to the contestants, you should reconvene over in the volunteer area. Here, you will compare your scores and determine who will go on to the next round.
- Before you inform the contestants, go to the registration table and inform the staff what contestants you have chosen to move on to the final round.
- While you are at the volunteer table, pick up the **1st Round Winner** certificates you will be handing the contestants that **do not** make it to the next round.
- **If a child does not advance to the final round:**
 - Remind them to take their houses with them. Let them know they can stay for the rest of the contest. There are plenty of activities to keep them occupied.
 - Give them a **1st Round Winner Certificate**.
- **If they are advancing to the next round:**
 - You do not hand them any certificate.
 - Remind them that they have 15 minutes until the final round of judging. In the meantime, they are free to move around, grab a snack or water, or go to the bathroom.
 - Remind them that the next round of judging will start at 11:00.
- After informing your contestants if they have advanced to the final round, turn any contest materials in to the staff at the volunteer table.
- If you will not be judging the third and final round of the competition, please stay until the end of the contest if you are able!

Thank you!